

## **Job Opportunity**

### **Creighton School Division**

### **Invites applications for the full-time position of Community and School Recreation Coordinator**

- The position consists of a 35-hour work week, with flexible hours that will include afternoons, evenings and weekends.
- This is a term position, from October 2018 to June 2019.

### **Qualifications**

- Certificate in the field of recreation, leisure studies, or equivalent and or previous experience in sport, culture and recreation programming.
- Good organizational skills, with attention to details and scheduling.
- Demonstrates reliability and ability to work individually, and or as a team member.
- Good communication skills, with an ability to relate to children, adults, and Elders.
- Recognition of, and respect for people's diversity.
- Valid driver's license, as local travel is required.

*Creighton Community School thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record check and a vulnerable sector check.*

Submit cover letter, resume, along with three (3) references to:

**Contact: Creighton Community School**  
**c/o Carol Sutherland @ 306-688-2204**  
**[csutherland@creightonschool.com](mailto:csutherland@creightonschool.com)**  
**P.O. Box 158**  
**Creighton, SK S0P 0A0**

**Closing Deadline: October 19, 2018 @ 4:00 PM**